

Grand Summary**Revenue Quarterly Budgetary Control Report****Quarter 3 2020/21**

| | Current Approved Budget | Profiled Budget | Actual to date | Variance | % | Projected Outturn | Projected Annual Variance |
|---|--|----------------------------|-----------------------|-------------------|------------|------------------------------|--|
| | £ | £ | £ | £ | | £ | £ |
| Community Development | 1,507,000 | 825,950 | 699,605 | -126,344 | -15 | 1,527,400 | 20,400 |
| Housing, Health & Well-being | 4,327,600 | 2,115,807 | 2,903,431 | 787,624 | 37 | 4,613,500 | 285,900 |
| Public Protection | 1,604,600 | 628,458 | 449,716 | -178,742 | -28 | 1,604,600 | 0 |
| Environment | 5,617,900 | 2,441,154 | 2,184,889 | -256,265 | -10 | 5,626,300 | 8,400 |
| Growth & Regeneration | 1,077,700 | 492,750 | 533,000 | 40,250 | 8 | 1,121,900 | 44,200 |
| Resources & Reputation | -182,200 | 1,694,400 | -23,785 | -1,718,185 | -101 | -612,700 | -430,500 |
| Total Portfolio Budget | 13,952,600 | 8,198,519 | 6,746,856 | -1,451,663 | -18 | 13,881,000 | -71,600 |
| Transfer to/ -from Earmarked Reserves | -2,349,900 | | 29,262 | 29,262 | | -2,278,300 | 71,600 |
| Net Council Budget (Cabinet's General Fund Maximum Budget) | 11,602,700 | | | | | 11,602,700 | 0 |

COMMUNITY DEVELOPMENT PORTFOLIO

BUDGETARY CONTROL REPORT - DECEMBER 2020

REVENUE ITEMS TO BE REPORTED

| Budget Head | Current Approved Budget | Latest Projected Outturn | Net Budget Variance | | Reason for Variance (New Items Only) |
|---|-------------------------------|--------------------------------|---------------------|------------------|---|
| | | | Favourable £'000 | Adverse £'000 | |
| <u>Community Grants</u> | £'000 | £'000 | | | |
| Supplies & Services | 198.6 | 193.2 | 5.4 | | Saving on OAP Concessionary Grant due to COVID19 related closures, offset by income in Community Centres below. |
| <u>Community Centres</u> | | | | | |
| Employee Expenses | 133.4 | 128.7 | 4.7 | | Due to continued COVID19 related closures vacancies have not been filled. |
| Premises Related Expenses | 49.5 | 47.1 | 2.4 | | Savings on utilities due to extended COVID19 related closures. |
| Revenue Income | (80.8) | (44.9) | | 30.5 | Reduced income due to additional COVID19 related closures. |
| | | | | 5.4 | OAP Concessionary Use will not be received as OAP groups haven't attended, offset by saving in Community Grants |
| <u>Community Relations</u> | | | | | |
| Supplies and Services | | 40.8 | | 40.8 | COVID19 Winter Assistance Grant offset with related project expenditure |
| Revenue Income | | (40.8) | 40.8 | | |
| <u>Democratic Mgt & Representation</u> | | | | | |
| Supplies & Services | 326.2 | 323.2 | 3.0 | | Reduced programme of mayoral events due to COVID19. |
| <u>All other budget heads</u> | 880.1 | 880.1 | | | |
| Including items previously reported | | | | | |
| PORTFOLIO TOTAL | 1,507.0 | 1,527.4 | 56.3 | 76.7 | Net Portfolio Total £20.4K Adverse |

HOUSING, HEALTH & WELLBEING PORTFOLIO

BUDGETARY CONTROL REPORT - DECEMBER 2020

REVENUE ITEMS TO BE REPORTED

| Budget Head | Current Approved Budget | Latest Projected Outturn | Net Budget Variance | | Reason for Variance (New Items Only) |
|--|-------------------------------|--------------------------------|---------------------|------------------|--|
| | | | Favourable £'000 | Adverse £'000 | |
| <u>Housing Needs</u> | £'000 | £'000 | | | |
| Supplies and Services | 464.4 | 482.5 | | 18.1 | Additional expenditure related to the provision of temporary accommodation, partially offset with additional income below. |
| Revenue Income | (437.4) | (443.5) | 6.1 | | Additional income from Housing Benefits partially offsets additional expenditure above. |
| <u>Leisure Centres</u> | | | | | |
| Premises Related Expenses | 835.4 | 775.2 | 60.2 | | Savings on utilities due to COVID19 related closures. |
| Supplies & Services | 589.1 | 459.2 | 129.9 | | Savings on operational costs due to COVID19 related closures. |
| Revenue Income | (1,463.7) | (883.9) | | 664.5 | Additional income loss at Leisure Centres due to COVID19 related closures. |
| Grant Income | 0.0 | (234.0) | 234.0 | | Furlough of Leisure staff due to additional COVID19 related closures. |
| Revenue Income | | | 84.7 | | Additional lease income at Richard Herrod for use as a Vaccination Centre. |
| <u>Housing Benefit Administration</u> | | | | | |
| Employee Expenses | 467.1 | 461.1 | 6.0 | | Temporary reduction in hours worked. |
| Supplies and Services | 90.4 | 84.4 | 6.0 | | Underspends on Subscriptions, Printing and Stationery. |
| | | 16.3 | | 16.3 | Test and Trace support discretionary payments offset with Government Grant. |
| Revenue Income | 0.0 | (16.3) | 16.3 | | |
| <u>Council Tax Benefits</u> | | | | | |
| Revenue Income | (10.0) | (4.0) | | 6.0 | Lower income from overpayments |
| Revenue Income | (481.8) | (492.6) | 10.8 | | New Burdens grant for Gateway and Accuracy Initiative offset by contribution to reserves. |

HOUSING, HEALTH & WELLBEING PORTFOLIO

BUDGETARY CONTROL REPORT - DECEMBER 2020

REVENUE ITEMS TO BE REPORTED

| Budget Head | Current Approved Budget | Latest Projected Outturn | Net Budget Variance | | Reason for Variance (New Items Only) |
|---|---------------------------------------|---------------------------------------|---------------------|------------------|--|
| | £'000 | £'000 | Favourable £'000 | Adverse £'000 | |
| <u>Rent Rebates</u> Transfer Payments Revenue Income | 138.0 (133.0) | 175.0 (169.0) | 36.0 | 37.0 | Additional Rents Rebates offset with government subsidy |
| <u>Rent Allowances</u> Transfer Payments Revenue Income All other budget heads Including items previously reported | 19,723.0 (19,792.0) 4,338.1 | 19,712.0 (19,647.0) 4,338.1 | 11.0 | 145.0 | Reduced net overpayment recoveries partially due to suspension of activity during COVID19. |
| PORTFOLIO TOTAL | 4,327.6 | 4,613.5 | 601.0 | 886.9 | Net Portfolio Total £285.9 Adverse |

ENVIRONMENT PORTFOLIO

Appendix 1

BUDGETARY CONTROL REPORT - DECEMBER 2020

REVENUE ITEMS TO BE REPORTED

| Budget Head | Current Approved Budget | Latest Projected Outturn | Net Budget Variance | | Reason for Variance (New Items Only) |
|--------------------------------|-------------------------------|--------------------------------|---------------------|---------|--|
| | | | Favourable | Adverse | |
| | £'000 | £'000 | £'000 | £'000 | |
| <u>Car Parks</u> | | | | | |
| Revenue Income | (144.9) | (109.9) | | 35.0 | Lower income from Long Stay permits and Pay & Display due to ongoing effects of COVID19. |
| <u>Waste Management</u> | | | | | |
| Employee Expenses | 1,696.1 | 1,658.1 | 38.0 | | Vacancy savings |
| <u>Street Care</u> | | | | | |
| Employee Expenses | 608.7 | 601.7 | 10.0 | | Vacancy savings. |
| | | | | 3.0 | Additional expenditure on HGV Agency staff due to COVID19 |
| <u>Parks</u> | | | | | |
| Employee Expenses | 637.9 | 651.7 | | 16.4 | Additional expenditure on Overtime and Agency staff offset by underspending on Apprentices and Training. |
| | | | 19.6 | | |
| | | | | 17.0 | Additional costs of agency staff for more frequent cleaning of public toilets due to COVID19. |
| Third Party Payments | 52.9 | 57.9 | | 5.0 | Additional expenditure on work in parks that required a specialist External Contractor. |

ENVIRONMENT PORTFOLIO

Appendix 1

BUDGETARY CONTROL REPORT - DECEMBER 2020**REVENUE ITEMS TO BE REPORTED**

| Budget Head | Current Approved Budget | Latest Projected Outturn | Net Budget Variance | | Reason for Variance (New Items Only) |
|---|-------------------------------|--------------------------------|---------------------|-------------|---|
| | | | Favourable | Adverse | |
| | £'000 | £'000 | £'000 | £'000 | |
| <u>Cemeteries</u> | | | | | |
| Third Party Payments | 4.0 | 11.6 | | 7.6 | Tree Cutting work required for Health & Safety reasons at Redhill Cemetery. Additional income from burials |
| Revenue Income | (490.0) | (498.0) | 8.0 | | |
| <u>All other budget heads</u> (including items previously reported) | 3,253.2 | 3,253.2 | | | |
| PORTFOLIO TOTAL | 5,617.9 | 5,626.3 | 75.6 | 84.0 | Net Portfolio Total £8.4K Adverse |

GROWTH & REGENERATION PORTFOLIO**BUDGETARY CONTROL REPORT - DECEMBER 2020****REVENUE ITEMS TO BE REPORTED**

| Budget Head | Current Approved Budget | Latest Projected Outturn | Net Budget Variance | | Reason for Variance (New Items Only) |
|---|-------------------------------|--------------------------------|---------------------|-------------|--|
| | | | Favourable | Adverse | |
| | £'000 | £'000 | £'000 | £'000 | |
| <u>Development Management</u> | | | | | |
| Employees expenses | 490.2 | 502.2 | | 12.0 | Additional agency costs to cover vacant post.. |
| <u>Land Charges</u> | | | | | |
| Revenue Income | (82.1) | (60.6) | | 21.5 | Further loss of income due to impact of COVID19. |
| <u>Economic Development</u> | | | | | |
| Employees expenses | 222.6 | 233.3 | | 10.7 | Deferred efficiency from delayed staffing restructure. |
| <u>All other budget heads</u> (including items previously reported) | 447.0 | 447.0 | | | |
| PORTFOLIO TOTAL | 1,077.7 | 1,121.9 | - | 44.2 | Net Portfolio Total £44.2K Adverse |

RESOURCES & REPUTATION PORTFOLIO**BUDGETARY CONTROL REPORT - DECEMBER 2020****REVENUE ITEMS TO BE REPORTED**

| Budget Head | Current Approved Budget | Latest Projected Outturn | Net Budget Variance | | Reason for Variance (New Items Only) |
|--|-------------------------------|--------------------------------|---------------------|---------|--|
| | | | Favourable | Adverse | |
| | £'000 | £'000 | £'000 | £'000 | |
| <u>Elections</u> | | | | | |
| Supplies and services | 0.0 | 14.0 | | 14.0 | Printing costs incurred relating to cancelled police commissioners offset Government Grant. |
| Revenue Income | 0.0 | (14.0) | 14.0 | | |
| <u>Organisational Development</u> | | | | | |
| Employee Expenses | 235.2 | 232.2 | 3.0 | | Savings on corporate training. Savings due to in year reduction on Occupational Health referrals. Reduced income from training due to the impact of COVID19. |
| Supplies and Services | 25.2 | 23.2 | 2.0 | | |
| Revenue Income | (21.1) | (16.1) | | 5.0 | |
| <u>Registration of Electors</u> | | | | | |
| Employee Expenses | 89.1 | 83.6 | 5.5 | | Savings due to reduced canvassing during the year. |
| <u>Corporate Management</u> | | | | | |
| Supplies & Services | 182.9 | 187.4 | | 4.5 | Increased audit fees for additional requirement of COVID19. |
| <u>Health & Safety & Emergency Planning</u> | | | | | |
| Employee Expenses | 64.6 | 60.6 | 4.0 | | Savings due to less training courses attended. |
| Revenue Income | 0.0 | (17.0) | 17.0 | | MHCLG grant for flooding offset with a contribution to the severe weather reserve. |

RESOURCES & REPUTATION PORTFOLIO**BUDGETARY CONTROL REPORT - DECEMBER 2020****REVENUE ITEMS TO BE REPORTED**

| Budget Head | Current Approved Budget | Latest Projected Outturn | Net Budget Variance | | Reason for Variance (New Items Only) |
|---|-------------------------------|--------------------------------|---------------------|---------|---|
| | | | Favourable | Adverse | |
| | £'000 | £'000 | £'000 | £'000 | |
| <u>Estates & Valuation</u> | | | | | |
| Supplies & Services | 28.5 | 61.5 | | 33.0 | Carbon Reduction Review offset by contribution from the Asset Management Fund below and a contribution from the Asset Management reserve. |
| <u>Public Land & Buildings</u> | | | | | |
| Revenue Income | (120.1) | (124.0) | 8.0 | 4.1 | Reduction in rental income due to sale of premises. Recovery of Arnold Market income from previous reduction expected due to COVID19. |
| <u>Corporate Officers</u> | | | | | |
| Supplies & Services | 5.0 | 2.5 | 2.5 | | Savings on marketing expenditure. |
| <u>Business Units</u> | | | | | |
| Premises Related Expenses | 110.4 | 87.6 | 22.8 | | Reduced Partnership payments due to loss of rental income at Qtr.1 and a 'rent free' incentive period for new tenancy. |
| Revenue Income | (159.6) | (156.8) | | 2.8 | Reduced rental income for 'rent free' incentive period on new lease. |
| <u>Public Offices</u> | | | | | |
| Employee Expenses | 155.1 | 143.5 | 11.6 | | Vacancy savings. |
| Supplies & Services | 32.7 | 27.7 | 5.0 | | Savings due to delayed vending machine delivery. |
| Revenue Income | (326.1) | (325.5) | 3.0 | 3.6 | Lower income on Civic Centre room hire due to effects of COVID19, offset by CPI rent increase and new room hire lease. |

RESOURCES & REPUTATION PORTFOLIO**BUDGETARY CONTROL REPORT - DECEMBER 2020****REVENUE ITEMS TO BE REPORTED**

| Budget Head | Current Approved Budget | Latest Projected Outturn | Net Budget Variance | | Reason for Variance (New Items Only) |
|--|-------------------------------|--------------------------------|---------------------|---------|--|
| | | | Favourable | Adverse | |
| | £'000 | £'000 | £'000 | £'000 | |
| <u>Postages</u> | | | | | |
| Supplies & Services | 50.2 | 40.2 | 10.0 | | Saving on postage due reduced recovery action during COVID19. |
| <u>Information Technology</u> | | | | | |
| Employee Expenses | 326.9 | 311.9 | 15.0 | | Vacancy savings. |
| <u>Customer Services</u> | | | | | |
| Employee Expenses | 785.9 | 765.9 | 20.0 | | Vacancy savings |
| <u>Central Provisions Account</u> | | | | | |
| Supplies & Services | 278.2 | 248.2 | 30.0 | | Contribution to the Carbon Reduction Review in Estates above. |
| | 0.0 | 20.0 | | 20.0 | Removal of Digital Efficiency |
| | | 198.2 | | 198.2 | COVID 19 Outbreak Contain Management Expenditure partially offset with Government Grant. |
| Revenue Income | | (248.8) | 248.8 | | COVID19 Outbreak Contain Management Funding |
| | | (41.0) | 41.0 | | New Burdens Grant for COVID19 related Business Grants Administration |
| | 0.0 | (200.0) | 200.0 | | Additional Income compensation grant expected. |

RESOURCES & REPUTATION PORTFOLIO

BUDGETARY CONTROL REPORT - DECEMBER 2020

REVENUE ITEMS TO BE REPORTED

| Budget Head | Current Approved Budget | Latest Projected Outturn | Net Budget Variance | | Reason for Variance (New Items Only) |
|---|-------------------------------|--------------------------------|---------------------|--------------|---|
| | | | Favourable | Adverse | |
| | £'000 | £'000 | £'000 | £'000 | |
| <u>Revenues - Local Taxation</u> | | | | | |
| Supplies and Services | 1,025.7 | 1,027.6 | 3.4 | 5.3 | Council Tax relief for Care Leavers partly offset by underspending on Stationery and Conference Expenses. |
| | | 11.7 | | 11.7 | Administration to support Covid19 related work on Business Rates Relief and Council Tax Relief offset with Government Grant income below. |
| | | 11.8 | | 11.8 | |
| Revenue Income | (1,206.3) | (1,276.6) | 17.5 | | Support Grant for Business Grants Administration offset with a contribution to New Burdens Reserve |
| | | | 11.7 | | Additional Support Grant for Council Tax Covid Relief |
| | | | 11.8 | | Additional Support Grant for Business Rates Covid Relief |
| | | | 29.3 | | Additional Business Rates Pool Surplus offset with contribution to reserves |
| <u>Non Distributed Costs</u> | | | | | |
| Employee Expenses | 254.6 | 247.0 | 7.6 | | Reduction in Pension Increase Act payments. |
| <u>All other budget heads</u> (including items previously reported) | (1,999.2) | (1,999.2) | | | |
| PORTFOLIO TOTAL | (182.2) | (612.7) | 744.5 | 314.0 | Net Portfolio Total £430.5K Favourable |

EARMARKED RESERVES**BUDGETARY CONTROL REPORT - DECEMBER 2020****REVENUE ITEMS TO BE REPORTED**

| Budget Head | Current Approved Budget | Latest Projected Outturn | Net Budget Variance | | Reason for Variance (New Items Only) |
|--|-------------------------------|--------------------------------|---------------------|-------------|--|
| | | | Favourable | Adverse | |
| | £'000 | £'000 | £'000 | £'000 | |
| <u>Transfer to/from Reserves</u> | | | | | |
| <u>Estates & Valuation</u> | | | | | |
| Contribution from AMF Reserve | 0.0 | (3.0) | 3.0 | | Contribution to the Carbon Reduction Review & Plan. |
| <u>Health & Safety & Emergency Planning</u> | | | | | |
| Contribution to Severe Weather Reserve | 0.0 | 17.0 | | 17.0 | MHCLG Flood Recovery Grant. |
| <u>Housing Benefits - Admin</u> | | | | | |
| Contribution to New Burdens Reserve | 0.0 | 10.8 | | 10.8 | Grants received for admin of Housing Benefit Gateway and Accuracy Initiative |
| <u>Revenues - Local Taxation</u> | | | | | |
| Contribution to NNDR Pool Reserve | 0.0 | 29.3 | | 29.3 | Additional NNDR Pool Surplus 2019/20 |
| Contribution to New Burdens Reserve | 0.0 | 17.5 | | 17.5 | Grant received - Business Grants |
| <u>Central Provisions</u> | | | | | |
| <u>All other budget heads</u> | | | | | |
| Including items previously reported | (2,349.9) | (2,349.9) | | | |
| RESERVES TOTAL | (2,349.9) | (2,278.3) | 3.0 | 74.6 | Net Reserves Total £71.6K Net Contribution to Reserves |